

**Coyote Hills PTCO**  
**General Meeting Agenda**  
**September 6, 2022**

**1) Attendance:**

- a) Cody Lewis, Casey Montgomery, Amanda Fuller, Kelly Horan, Hillary Pohlmann, Kat Hoffeman, Lisa Herrmann, Brittany Ward, John Farnham, Bailey Halaska, Amy Davis, Katie Splinter, Toby Arritola, Shaun Blocker, Jason Cole, Melissa McClurkin, Meghan Bergman, Erin Cole, Kelly Moore, Thomas Kobayaski, Becky Bates, Colleen Bryan, Jill Luere, Cristi Camps

**2) Welcome and Introductions**

Amanda & Kelly – Introduce 2022-2023 Board

- a) Presidents: Amanda and Kelly
- b) VP1 (Staff Appreciation): Casey
- c) VP2 (Book Fair & Read A Thon): Kat
- d) VP3 (Community Outreach): Kristi
- e) VP4 (Auction Donations & Class Baskets): Open
- f) VP5 (Community Nights, Sponsorships and Easy Money): Open
- g) Treasurer: Amy
- h) Disbursement Treasurer: Brittany
- i) Recording Secretary: Jenni
- j) Communications: Lisa
- k) Teacher Liaison: John
- l) Administration: Hillary

**3) Administrative Items**

Minutes Review & Approval

- a) Motion to move Brittany from VP into the Disbursement Treasurer
  - i) Amy Davis motions
  - ii) Bailey Halaska seconds
  - iii) All in favor
- b) Review of the past minutes
  - i) John Farnham moves
  - ii) Lisa Herrmann seconds
  - iii) All in favor

**4) Principal's Update**

Hillary Pohlmann

- a) Powerful Moments Focus
  - i) Kids are happy and it's been a great start to the new year
  - ii) Teachers are focusing on how we highlight our moments and finding space to have joy and narrowing down to how you key into joy and engagement
- b) Staffing Updates & Roles
  - i) Staff connections and culture building before school started
  - ii) Wonderful staff and most are returning from previous years

- iii) New music teacher who is excited about re-establishing experiences and programs
- iv) Highlighting other new staff that joined and are bringing in new ideas and energy
- c) Gaga Ball Pit
  - i) The main obstacle at the moment is that the person in charge of installation quit and now a new person was hired on 9/1
  - ii) Must have the district to have the gaga ball pit installed
  - iii) COY is in the que for install but just waiting our turn
- d) Grant Priorities and Needs
  - i) Outdoor Classroom
    - (1) Pad installed for the outdoor classroom and furniture slotted to be installed in the coming weeks
    - (2) Getting kids outside and bringing learning outside
    - (3) PTCO may have a meeting later for adding a shade structure
- e) Para-Educator
  - i) Para-educator request next year similar to this last year (\$57k)
  - ii) Various teachers shared the value on grade level paras
    - (1) Paras fill roles of reading with students, copying and cutting, and fill in for recess and lunch duties so teachers have their full 40 minutes every day for lunch or prep/planning

**5) Staff Appreciation**

Casey

- a) Casey shared some of the teacher appreciation things she's done in the past
- b) Stocking the lounge with snacks and drinks
- c) Conference week
  - i) Getting food for meals (like food trucks, Chic-fil-a lunches, local restaurants)
  - ii) PayPal button for additional resources that go directly to conference week

**6) PTCO Calendar & Events Update**

Amanda

- a) 9/20 Fun Run – Amanda/Kelly
- b) 9/30 Movie Night pending weather and rental
- c) 10/13 I Am Night
- d) 11/18 Chuck E Cheese (Lone Tree)
- e) Dec (or April) Arts Night (art and music with grade level performances)
- f) Winter TBD – Winter Dance (pending Fun Run prizes)
- g) Winter (or May) TBD – Carnival (pending Fun Run prizes)
- h) Feb: Book fair & Read-a-thon – Kat/Kelly
- i) April TBD: Game Night
- j) April 29: Auction – Amanda
- k) All Year: Community Nights – Amanda (full calendar of current dates shared)
- l) Community Outreach – Amanda (for Kristi)
  - i) Pastries with the Pack, any dances, movie night, etc

**7) Fun Run**

- a) All registered get a free t-shirt sponsored by Garlock Orthodontics
- b) Event is 9/20
  - i) Volunteer sign up through the FundHub event registration tool
  - ii) Casey will be the Volunteer Coordinator Day of the Event

- iii) Students run during their Specials time
  - (1) Currently @ \$8,315
  - (2) 23/50 States with donations
  - (3) 164/514 students registered
  - (4) 83 students w/@ least 1 donation
  - (5) \$78/student = \$40,000
  - (6) Leaderboard in the hallway for classroom leaders
- c) Fun Run School Incentives
  - i) \$2,000 Crazy Hat Day (9/13)
  - ii) \$5,000 Music Party @ Drop Off (9/19)
  - iii) \$10,000 Specials team will join the run
  - iv) \$15,000 Chef Pohlmann to serve lunch
  - v) \$20,000 School Dance Party
  - vi) \$25,000 Ms. Lewis is a student for a day
  - vii) \$32,000 Teacher karaoke @ community meeting
  - viii) \$40,000 Winter School Carnival
- d) Fun Run Individual incentives
  - i) EVERYONE Fun Run Pack Power shirt sponsored by Garlock Orthodontics
  - ii) Any Donation Fun Run Medal
  - iii) \$25 2 Pack Pencils
  - iv) \$50 Coyote Water Bottle
  - v) \$75 Pack wristband
  - vi) \$100 Coyote football squeeze
  - vii) \$150 Coyote ballcap
  - viii) \$200 Coyote Sports pack (pedometer, cinc backpack, sunglasses)
  - ix) \$250 Pancake breakfast with Principal
  - x) \$350 Picnic lunch with 3 friends
  - xi) Top fundraiser per grade \$50 Target gift card
  - xii) Top fundraiser in school \$250 Target shopping spree
- e) Fun Run Teacher and Class Incentives
  - i) 100% class registration Pancake breakfast
  - ii) 50% class fundraising goal \$10 Starbucks gift card
  - iii) 100% class fundraising goal 10% goal back as a grant
  - iv) Top fundraising teacher Massage
  - v) Meet classroom goal Extra recess
  - vi) Top class per grade PJ day with popcorn and movie
  - vii) Top class in school Class picnic in outdoor classroom

## 8) Book Fair & Read A Thon

- a) 2022 earnings \$22,971.01 (net)
- b) Event dates TBD – February 2023
  - i) Goal is to coordinate this next year with the school wide Read A Thon
- c) 2022 scholastic dollars \$7000

## 9) Auction

- a) April 29, 2023 @ Heritage Eagle Bend
- b) Prom theme still overwhelmingly wanted

- c) Tickets to go on sale with incentive before Fall Break
- d) Goal: Net \$20,000
  - i) Need volunteers to collect donation items, class baskets and class art, and then need items to make money out of thin air (ie COY Amazing Race)

#### 10) **Treasurer's Update**

Amy & Brittany

- a) Current balance \$8,800
  - i) Sitting well for the start of the year with some key funds carried over from last year
- b) Major fundraisers (2021-2022)
  - i) Fun Run, Read A Thon, Community partnerships, then Grocery Cards (King Soopers)
- c) Giving back to COY: \$65,791.95
  - i) Grants:
    - (1) Para educator grant, 3D printer, Lego derby track, gaga ball pit, various classroom support
    - ii) PLUS Staff appreciation ALL YEAR LONG
      - (1) PayPal button only goes 100% to teacher appreciation not into the master budget
      - (2) Covers teacher's lounge restocking monthly, conference week, teacher appreciation wee
- d) 7 Year PTCO Grants to COY - \$481,821

#### 11) **Grant Discussion**

- a) School Priorities
  - i) Para-educator funding
  - ii) Outside classroom (shade structure ~ \$7-8,000)
- b) Carryover Requests
  - i) 3D Printer – supply chain issues so need to represent the grant (~\$300)
  - ii) Scholastic Subscriptions (currently covered)
- c) Current Requests
  - i) Laminator \$2,201.74 (all teacher request)
    - (1) Bailey Halaska motions
    - (2) Second by Kelly Moore
    - (3) All in favor

#### 12) **Easy Money Programs**

Kelly

- a) Amazon smile, King Sooper shopper card, Longmont dairy milkcaps, American Furniture Warehouse
- b) No longer collecting Box Tops

#### 13) **Volunteer Opportunities**

- i) VP Auction Donations & Class Baskets
- ii) VP Community Nights, Easy Money & Sponsorships
- iii) Historian
- iv) Disbursement Treasurer (for 2023-2024 year)
- v) Committee Chairs
  - (1) Yearbook, community outreach, community nights, new student support, website coordination

- (2) School Dance (prize from fun run)
- (3) Winter Carnival (prize from fun run)
- (4) Movie Night
- vi) Event Volunteers
  - (1) Fun Run – volunteer to support your child’s event. Sign up on the volunteer tab in FundHub on your student’s page
  - (2) Book fair – work a shift during the fair or help set up/year down
  - (3) Auction – Set Up, clean up 4/29; auction item collection & data entry (all year)

**14) Sponsors**

- a) Garlock Orthodontics
- b) Southlands Sports
- c) Roots Studios Denver – a dance space

**15) Open Discussion**

- a) No questions

**Next Meeting**

General: November 1, 2022 @ 7pm