

Coyote Hills PTCO
General Meeting Agenda
November 1, 2022

Attendees:

Casey Montgomery, Kelly Horan, Hillary Pohlmann, Laurie Condon, Jenni Jackson, Becky Bates, Jason Cole, Heather Hunt, Rachel Byrnes, Paul Breiterman, Kristi Andrus, Amy Davis, Brittany Ward, John Farnham, Kat Haffeman, Lisa Herrmann, Shaun Blocker

Opening

1. Attendance roster taken
2. Confirm Jason Cole as VP of Community Nights, Easy Money Programs & Sponsorships
 - Brittany Ward motions
 - John Farnham seconds
 - Approved
3. Confirm Rachel Byrnes as VP of Auction Donations & Class Baskets
 - Jason Cole motions
 - Casey Montgomery seconds
 - Approved
4. General meeting minutes from September 6, 2022
 - John Farnham motions
 - Jason Cole seconds
 - Approved

Principal's Update

1. Gaga ball pit is installed and going well with teacher/staff support
2. Grant priorities and needs: Para educator request next year is similar to last year (~\$57k)
3. Change request for outdoor classroom due to high cost and still waiting on brackets for installation
4. Playground funding options being explored; looking into possibilities
5. School is going really well with student learning and staff; kids are getting ready for conferences and many student led conferences this year
6. Veteran's Assembly will be on Monday 11/7 at 8:00 AM – parents welcome

Staff Appreciation

Casey

1. Planning for conference week:
 - a. Note has gone out on band and via school communication for staff means during conference week and we've received \$733 via the PayPal button
 - b. Typically spends about \$1,200 so hoping for a last minute push on funds
2. Plans include breakfast, restocking the breakroom, dinner, and Dion's for lunch
3. Another stock the lounge planned for December
4. Discussion on the benefit of having one person spend money to support the events versus families bringing items

PTCO Calendar & Events

1. Jason shared the calendar of upcoming events for the community nights
2. Many events planned through May 2023
3. Urban Air was a success and we earned \$226
4. Flyer info discussion on what is allowed via the Parents Council and the flyers we are given to distribute from these sponsors

Snow Ball – December 2

1. December 2, 6:00-7:30 PM with dancing and crafts, main event is dancing
2. Student and family member dance – not a date dance
 - a. Not a particular limit on family member attendees
3. Theme: winter wonderland with sparkly trees, snowflakes, lights – SNOW BALL
4. Partners/sponsors: snacks, drinks, party favors, craft supplies, décor, food, flowers, photos (via photobooth sponsored by Joe Pelligrino), music via playlist
5. Food trucks outside for families (parents must pay for their own food)
6. Budget is \$1200 with possible 300 attendees with 6 volunteers

Fun Run Financial Summary

7. Total donations: \$48,350
8. Minus fees and rewards
9. Total profit: \$44,879

Book Fair and Read-A-Thon

1. Our previous rep has left and our new rep hasn't been very communicative
2. New Dates:
 - a. February 3-19 for read-a-thon
 - b. February 3 community meeting kick off
 - c. February 23-March 1 Book fair
 - d. February 24 Literacy Night
3. Theme from scholastic: Bolder, Prouder, Stronger Readers
4. Teachers and staff are currently having input on the classroom and student incentives with sheets for feedback in the office
5. Discussion on Mr. Eli doing a rap on reading and books for the intro video

Auction

1. April 29th at Heritage Eagle Bend at 6:00 PM
2. Theme: Let's Glow Crazy – Prom Night 2023
3. Tickets will go on sale before Thanksgiving with an early bird special
4. Goal: net \$20,000
5. Looking to get additional sponsors and already has a few confirmed with items, then Rachel will start working on communication on class baskets
6. Letter going out to parents to sponsor a staff member to attend so they can attend without paying for their ticket
 - a. Waiting for staff survey to be returned as some staff don't want to attend or want to pay for themselves

7. Need class baskets, art from classes here, ideas to make money out of thin air (ie: COY Amazing Race), plus volunteers to collect donation items
8. Discussion on possible scholarships for families/parents who want to attend but need assistance with ticket price

Treasurer's Update

1. Current account balance: \$4982.81
2. Budget Approval - \$100,000 for 2022-2023 year – needs to be voted on
 - a. Main items include:
 - i. Auction \$16k
 - ii. Community partnerships \$5k
 - iii. Fun Run \$45k
 - iv. Sprit wear \$1k
 - v. \$73,000 in general grants
3. Vote on the budget:
 - a. Jason motions
 - b. Jenni seconds
 - c. Approved

Current Account Balance: ~\$4,982.81
 (waiting on Fun Run check)

2022-2023 Coyote Hills PTCO Budget

Budget Review & Approval

	Budget		
	Income	Expense	Net
Amazon Smile	\$ 400.00	\$ -	\$ 400.00
American Furniture	\$ -	\$ -	\$ -
Auction	\$ 20,000.00	\$ 4,000.00	\$ 16,000.00
Back to School Event	\$ -	\$ 200.00	\$ (200.00)
Book Fair	\$ -	\$ 500.00	\$ (500.00)
Box Tops	\$ -	\$ -	\$ -
Cash Reserve	\$ -	\$ 3,000.00	\$ (3,000.00)
Community Partnerships	\$ 5,000.00	\$ -	\$ 5,000.00
Donation Drive-Company Match	\$ 500.00	\$ -	\$ 500.00
Fun Run	\$ 45,000.00	\$ 5,500.00	\$ 39,500.00
Grocery Cards	\$ 4,500.00	\$ -	\$ 4,500.00
Hospitality	\$ -	\$ 2,000.00	\$ (2,000.00)
Milkcaps	\$ 100.00	\$ -	\$ 100.00
Pastry with the Pack Event	\$ -	\$ 1,000.00	\$ (1,000.00)
PTO Expenses	\$ -	\$ 2,000.00	\$ (2,000.00)
Read-a-Thon	\$ 20,000.00	\$ 2,500.00	\$ 17,500.00
School Wide Grants	\$ -	\$ 72,500.00	\$ (72,500.00)
School Wide Grants Supplement Due to Supply Issues in 2021-2022	\$ -	\$ 3,300.00	\$ (3,300.00)
Spirit Wear	\$ 4,500.00	\$ 3,500.00	\$ 1,000.00
Grand Total	\$ 100,000.00	\$ 100,000.00	\$ -

Easy Money Program Reminders

1. Amazon Smile
 - a. Discussion on sending the step by step directions to set up your account
2. King Soopers shopper card- Focus on that for parents, family members to set it up
3. Longmont Dairy Milk caps
4. American Furniture Warehouse
5. No longer collecting box tops

Grant Discussion

1. School Priorities
 - a. Para-educator funding \$57k

Volunteers Needed

1. Board members needed:
 - a. Historian
 - b. Disbursement treasurer (for 23-24 year)
2. Committee Needs: Community outreach, New student support
 - a. New student support role has never been filled but could be a liaison to the community and the new family
3. Event volunteers:
 - a. Fun run, auction, read-a-thon, book fair, dance, carnival
4. We are open to new ideas and are open to new ways to make money
5. Parents can send an email to volunteer or message on the Band app

Open Discussion

How parents can reach out to companies to become sponsors

Next Meeting

General meeting: February 7 @ 7:00 pm